



## **Minutes Double Butte Cemetery Advisory Committee November 19, 2008**

**Minutes of the Double Butte Cemetery Advisory Committee meeting held on November 19, 2008, 4:00 p.m., Tempe Public Library – Board Room, 2<sup>nd</sup> Floor, 3500 S. Rural Rd.**

**Members Present:**

Jim Mack, Chair  
Carol McKnight, Vice-Chair  
Sandi Hutson  
Brad Olsen  
Katherine Schmidt  
Patty Tolson-Gonzalez  
Eduarda Yates

**Members Absent:**

Fr. John Bonavitacola

**City Staff Present:**

Shawn Wagner, Recreation Supervisor - Parks & Recreation  
Cynthia Yanez, Executive Assistant - Parks & Recreation  
Jerry Santee, Parks & Golf Supervisor – Parks & Recreation

**Meeting convened at 4:03.**

**Jim Mack** called the meeting to order.

**Agenda Item 1 – Consideration of Meeting Minutes – August 20, 2008**

The amended minutes of the August 20, 2008 meeting were accepted.

**Agenda Item 2 – Public Appearances**

**None.**

**Agenda Item 3 – Maintenance Updates**

**Jerry Santee, Parks & Golf Supervisor, discussed ongoing maintenance of the cemetery.**

1. All but one (1) of the diseased pine trees has been removed.
2. The City may receive a donation of 24" box pine trees after the first of the year.

3. Community service participants have done a lot of work in and around the cemetery.

**General Discussion by the Committee:**

- There are oleanders on the east side of the cemetery, near the Memorial Gardens, that look like they are not getting enough water.
- The bushes are not in an area where they can receive an ample supply of water.
- The committee was asked to take a drive through the cemetery to identify any landscaping issues that might need to be addressed in the future.

**Agenda Item 4 – West Property Boundary Wall**

**Shawn Wagner, Recreation Supervisor, provided an update on the proposed walls for the west perimeter of the cemetery.**

1. T-Mobile will install their wall as planned.
2. Staff will research the requirements for a future niche wall, before beginning the installation of the City's portion of the west perimeter wall.
3. The wall, when completed, will be painted to match the cemetery entrance.

**General Discussion by the Committee:**

- The Master Plan included the installation of wall niches in the perimeter walls of the cemetery.

**Agenda Item 5 – Public Art Update – Memorial Gardens**

**Shawn Wagner, Recreation Supervisor, gave an update on the status of the public art feature that is being sought for the Memorial Garden.**

1. Although an artist had been selected, and final negotiations were in the works, the funds for the project have been placed on hold.

**Agenda Item 6 – Elections**

**Motion:** Brad Olsen moved to re-elect Jim Mack as Chair of the Double Butte Cemetery Advisory Committee.

**Second:** Carol McKnight

**Motion Carried.**

**Motion:** Carol McKnight moved to elect Sandi Hutson as Vice-Chair of the Double Butte Cemetery Advisory Committee.

**Second:** Katherine Schmidt.

**Motion Carried.**

**Agenda Item 7 – Future Agenda Items**

1. Community Service Hours
2. Landscape Plans

**Meeting adjourned at 4:40 p.m.**

Prepared by: Cynthia Yanez, Executive Assistant, (480) 350-5240

Reviewed by: Shawn Wagner, Recreation Supervisor, (480) 350-5299